



Donna J. Beasley Mission Statement

To support students in achieving a high school diploma and prepare them for college and career success through an individually-paced, technology-based, flexibly-scheduled program.

Minutes

MEETING OF THE BOARD OF DIRECTORS: Tuesday, February 22, 2022 at 4:00 PM:

1. Meeting called to order by board president, Mr. Stichter at 4:00 PM.
2. Roll Call: Mark Stichter, Walter McDonald, Robert Hurst, Mike Welch

All present with exception of Mike Welch who was out of town on business. Also in attendance:

School Principal, Dr. Torregrasso, Consultants, Toni and Ronald Renna.
3. Review of Public Notice- A notice was posted on the school's web site.
4. Public Comments: None.
5. Approval of the minutes from the October 26, 2021 meeting. Approved 3-0
6. Reports:
 - a. Enrollment: Dr. Torregrasso reported current enrollment of 242 students. He suggested we approve a bonus for the staff members who worked diligently to make this happen (Pat Lambert- \$500.00, Heidi Thomas- \$500.00, and Lorena Peters- \$1,000.00)

Approved 3-0.
 - b. There was a discussion on what we can do to help our students. We talked about the school psychologist that comes to the school once a month to help our students. There was a discussion of social service workers and others that we could use to help. Mr. Hurst mentioned that he had a contact that might be able to come work/talk to our students. It was suggested that we continue looking for local groups or individuals that can come in and talk to our students.
 - c. Site report: Dr. Torregrasso and Mr. Renna met with the church members on Saturday, February 5th. We answered any questions/concerns from the parishioners. They will

vote on February 27th. How to fund purchase of land? Mr. Hurst reported that he has a banker that will lend us \$150,000 to pay for the land. We will take \$150,000 out of our account to pay the other \$150,000.00. Mr. Renna also reported that we have a line of credit of \$150,000 that we can draw down on if needed. Interest rate on the line of credit is Prime plus .07%.

- d. There was a discussion of who to hire to help get the land approved and build the school. The board suggested that Mr. Renna reach out to Neil Simon to see if he would lower his rates. In the meantime, we will hire Bob Case to begin working on zoning etc. needed to purchase the land. We do not want to wait until church approval. It was decided to start NOW. Mr. Renna will contact Bob Case to get thing underway. We need to know: 1. Can we buy the land as is or does it have to be subdivided? 2. What is the cost for land prep? Cost of the modular building? Any other items?
- e. Financials: review and approve financials see attached: Approved 3-0
 - i. Revised budget approval see attached: Approved 3-0

7. New/Old items:

- a. Fundraising by board tabled until next meeting.
- b. Change name of school leader from Principal to Headmaster. The decision was made to ADD "Head of School" to Dr. Torregrasso's title. Approved 3-0
- c. Possible Food Services for our students: Mr. Renna reported that we might be able to provide food services to our students. Board approved to look into this possibility.

8. Board Member Matters:

- a. Fingerprinting: Dr. Torregrasso will work with Walter to get him fingerprinted.
- b. Others: none

9. Set next board meeting: May 5th at school at 4:00 PM- please note change from May 3rd to May 5th.

10. Adjournment: 5:50

DJB Technical Academy, Inc.
Revenues, Expenses, & Excess or Deficiency / Budget vs. Actual
Month and Year-to-Date Ending December 31, 2021

		Current Month Rev & Exp	Current Month Budget	Current Variances Favorable / (Unfavorable)	Year to Date Rev & Exp	Year to Date Budget	Year to Date Variances Favorable / (Unfavorable)	Annual Budget	Balance Remaining	% Remaining
Revenues										
432-3240-0000-000	Title I	-	-	-	1,212	-	1,212	-	(1,212)	-
435-3200-0001-000	ESSER	1,348	14,892	(13,545)	8,794	89,355	(80,560)	178,709	169,915	95%
100-3300-0000-000	FEFP - Lee County School District	173,101	106,071	67,031	715,145	636,425	78,720	1,272,850	557,705	44%
100-3334-0000-000	Florida Teacher's Lead Program	-	107	(107)	1,326	645	682	1,289	(37)	-3%
100-3361-0000-000	School Recognition Funds	-	-	-	-	-	-	-	-	-
100-3399-0000-000	Misc State Revenue	-	-	-	-	-	-	-	-	-
100-3473-0000-000	Misc Local Revenue	-	-	-	19,535	-	19,535	-	(19,535)	-
360-3397-0000-000	Charter School Capital Outlay	9,338	7,500	1,838	56,427	45,000	11,427	90,000	33,573	37%
100-3480-0000-000	The Benevity Community Impact	-	181	(181)	2,088	1,086	1,002	2,171	83	4%
100-3481-0000-000	7 - Eleven Grant	-	-	-	-	-	-	-	-	-
100-3494-0000-000	Snack Cart	642	84	558	4,874	503	4,371	1,005	(3,869)	-385%
435-3400-0000-000	PPP	-	-	-	-	-	-	-	-	-
100-3497-0000-000	Refund of Prior Year's Expenditures	-	-	-	-	-	-	-	-	-
Total Revenue		184,429	128,835	55,594	809,401	773,012	36,389	1,546,024	736,623	48%
Expenses										
5100 - Instruction										
100-4000-5100-120	Classroom Teachers	19,400	19,527	127	120,345	117,162	(3,183)	234,324	113,979	49%
435-4000-5100-120	Classroom Teachers	-	6,204	6,204	-	37,226	37,226	74,452	74,452	100%
100-4000-5100-140	Long Term Substitute	1,300	-	(1,300)	5,625	-	(5,625)	-	(5,625)	-
100-4000-5100-210	Retirement	167	79	(88)	920	475	(445)	950	30	3%
100-4000-5100-220	Social Security	1,579	1,494	(85)	9,611	8,963	(648)	17,926	8,315	46%
100-4000-5100-230	Group Insurance	7,854	3,806	(4,049)	19,455	22,834	3,378	45,667	26,212	57%
100-4000-5100-240	Workers Compensation	270	109	(161)	270	656	386	1,312	1,042	79%
100-4000-5100-250	Unemployment Compensation	1	29	28	27	175	148	350	323	92%
100-4000-5100-310	Contracted Services	-	-	-	-	-	-	-	-	-
100-4000-5100-315	Field Trips	-	-	-	-	-	-	-	-	-
100-4000-5100-320	Student Insurance	147	145	(2)	882	868	(15)	1,735	853	49%
100-4000-5100-330	Travel and Workshops	-	107	107	-	643	643	1,286	1,286	100%
100-4000-5100-365	Annual Software License	-	247	247	5,486	1,481	(4,005)	2,962	(2,524)	-85%
432-4000-5100-369	Technology-Related Rent, Licenses & Fees	-	-	-	1,212	-	(1,212)	-	(1,212)	-
435-4000-5101-365	Software License	-	1,491	1,491	-	8,946	8,946	17,891	17,891	100%
100-4000-5100-390	Copy and Printing	-	185	185	875	1,109	234	2,218	1,343	61%
100-4000-5100-510	Instructional Materials	1,002	774	(228)	8,471	4,646	(3,825)	9,291	820	9%
435-4000-5101-510	Instructional Materials	-	133	133	-	799	799	1,598	1,598	100%
100-4000-5100-511	Student Snacks	437	84	(353)	2,311	503	(1,809)	1,005	(1,306)	-130%
100-4000-5100-515	Club	-	-	-	-	-	-	-	-	-
100-4000-5100-520	Textbooks	-	80	80	-	479	479	958	958	100%
435-4000-5100-641	Capitalized Furniture and Equipment	-	417	417	4,995	2,500	(2,495)	5,000	5	0%
100-4000-5100-642	Noncapitalized Furniture Fixtures and Equipment	-	178	178	477	1,067	590	2,133	1,656	78%
435-4000-5101-642	Noncapitalized Furniture Fixtures and Equipment	-	217	217	-	1,300	1,300	2,600	2,600	100%
100-4000-5100-643	Capitalized Computer Hardware	-	414	414	2,760	2,487	(274)	4,973	2,213	44%
100-4000-5100-644	Computer Hardware	-	150	150	1,246	898	(348)	1,795	549	31%

		Current	Current	Year to Date	Year to Date	Year to Date	Annual	Balance	%	
		Month	Month	Rev & Exp	Rev & Exp	Variations	Budget	Remaining	Remaining	
		Rev & Exp	Budget			Favorable /				
						(Unfavorable)				
435-4000-5101-644	Noncapitalized Furniture Fixtures and Equipment	-	2,157	2,157	2,452	12,942	10,490	25,883	23,431	91%
435-4000-5101-690	Noncapitalized Computer Hardware	-	151	151	-	904	904	1,808	1,808	100%
100-4000-5100-730	Dues and Fees	16	29	13	241	176	(65)	352	111	32%
435-4000-5101-730	Dues and Fees	-	56	56	-	336	336	672	672	100%
100-4000-5100-750	Substitute Teachers	-	-	-	-	-	-	-	-	-
	Total 5100 Instruction	32,174	38,262	6,087	187,661	229,571	41,909	459,141	271,480	59%
	5200 - Exceptional Instruction									
100-4000-5200-120	ESE Teachers	4,768	4,350	(418)	25,982	26,100	118	52,200	26,218	50%
435-4000-5200-120	ESE Teachers	-	167	167	-	1,000	1,000	2,000	2,000	100%
100-4000-5200-210	Retirement	-	-	-	-	-	-	-	-	-
100-4000-5200-220	Social Security	365	333	(32)	1,988	1,997	9	3,993	2,005	50%
100-4000-5200-230	Group Insurance	2,270	1,194	(1,076)	7,965	7,166	(799)	14,331	6,366	44%
100-4000-5200-240	Workers Compensation	108	24	(84)	108	146	38	292	184	63%
100-4000-5200-250	Unemployment Compensation	-	12	12	-	70	70	140	140	100%
100-4000-5200-310	ESE Contracted Services	900	135	(765)	4,288	809	(3,479)	1,617	(2,671)	-165%
	Total 5200 Exceptional Instruction	8,411	6,214	(2,196)	40,330	37,287	(3,044)	74,573	34,243	46%
	5300 - Career Education									
100-4000-5300-120	Career Education Teacher	3,376	3,467	91	20,768	20,800	32	41,600	20,832	50%
435-4000-5300-120	Career Education Teacher	-	-	-	-	-	-	-	-	-
100-4000-5300-210	Retirement	-	-	-	-	-	-	-	-	-
100-4000-5300-220	Social Security	258	265	7	1,589	1,591	2	3,182	1,593	50%
100-4000-5300-230	Group Insurance	7	7	(0)	43	42	(1)	83	40	49%
100-4000-5300-240	Workers Compensation	54	19	(35)	54	117	62	233	179	77%
100-4000-5300-250	Unemployment Compensation	-	6	6	-	35	35	70	70	100%
100-4000-5300-310	Contracted Services	-	-	-	-	-	-	-	-	-
	Total 5300 Career Education	3,696	3,764	68	22,454	22,584	130	45,168	22,714	50%
	6120 - Student Personnel Services									
100-4000-6100-130	Curriculum Coach	-	-	-	-	-	-	-	-	-
100-4000-6100-210	Retirement	-	-	-	-	-	-	-	-	-
100-4000-6100-220	Social Security	-	-	-	-	-	-	-	-	-
100-4000-6100-230	Group Insurance	-	-	-	-	-	-	-	-	-
100-4000-6100-240	Workers Compensation	-	-	-	-	-	-	-	-	-
100-4000-6100-250	Unemployment Compensation	-	-	-	-	-	-	-	-	-
100-4000-6120-130	Guidance Services	7,388	5,337	(2,051)	48,732	32,023	(16,710)	64,045	15,313	24%
435-4000-6120-130	Guidance Services	-	389	389	-	2,335	2,335	4,670	4,670	100%
100-4000-6120-210	Retirement	-	27	27	12	160	148	320	308	96%
100-4000-6120-220	Social Security	480	408	(71)	3,601	2,450	(1,152)	4,899	1,298	26%
100-4000-6120-230	Group Insurance	1,582	835	(746)	5,684	5,012	(673)	10,023	4,339	43%
100-4000-6120-240	Workers Compensation	54	30	(24)	54	180	125	359	305	85%
100-4000-6120-250	Unemployment Compensation	-	6	6	-	35	35	70	70	100%

		Current Month	Current Month	Current Variances	Year to Date	Year to Date	Year to Date	Annual	Balance	%
		Rev & Exp	Budget	Favorable / (Unfavorable)	Rev & Exp	Budget	Favorable / (Unfavorable)	Budget	Remaining	Remaining
100-4000-6130-310	Contracted Services	-	294	294	-	1,765	1,765	3,530	3,530	100%
	Total 6120 - Student Personnel Services	9,503	7,326	(2,177)	58,083	43,958	(14,125)	87,916	29,833	34%
	6400 - Instructional Staff Training Services									
100-4000-6400-310	Staff Development	-	363	363	-	2,181	2,181	4,361	4,361	100%
	Total 6400 - Instructional Staff Training Services	-	363	363	-	2,181	2,181	4,361	4,361	100%
	6500 - Instructional-Related Technology									
100-4000-6500-130	Technology Specialist	3,884	3,884	(0)	29,445	23,306	(6,139)	46,612	17,167	37%
435-4000-6500-130	Technology Specialist	-	324	324	-	1,942	1,942	3,884	3,884	100%
100-4000-6500-210	Retirement	-	-	-	-	-	-	-	-	-
100-4000-6500-220	Social Security	295	297	3	2,237	1,783	(454)	3,566	1,329	37%
100-4000-6500-230	Group Insurance	1,282	670	(612)	4,496	4,021	(475)	8,041	3,545	44%
100-4000-6500-240	Workers Compensation	54	22	(32)	54	131	76	261	207	79%
100-4000-6500-250	Unemployment Compensation	-	6	6	-	35	35	70	70	100%
100-4000-6500-310	Technology Support & Service	-	85	85	-	510	510	1,020	1,020	100%
100-4000-6500-360	Software	-	-	-	-	-	-	-	-	-
100-4000-6500-365	Software License	-	213	213	-	1,275	1,275	2,550	2,550	100%
100-4000-6500-510	Supplies	-	128	128	-	765	765	1,530	1,530	100%
100-4000-6500-642	Noncapitalized Furniture and Equipment	-	128	128	-	765	765	1,530	1,530	100%
	Total 6500 - Instructional-Related Technology	5,515	5,755	240	36,231	34,532	(1,699)	69,064	32,833	48%
	7100 - Board Administration									
100-4000-7100-310	Legal and Audit Expense	-	1,217	1,217	9,225	7,301	(1,925)	14,601	5,376	37%
100-4000-7100-315	Contracted Consultants	20,711	10,607	(10,104)	73,770	63,643	(10,128)	127,285	53,515	42%
100-4000-7100-730	Dues and Fees	-	394	394	965	2,364	1,399	4,728	3,763	80%
100-4000-7100-790	District Admin Fee	8,655	5,304	(3,351)	35,757	31,822	(3,936)	63,643	27,886	44%
100-4000-7100-795	Bank Charges	-	22	22	-	132	132	264	264	100%
	Total 7100 - Board Administration	29,366	17,543	(11,823)	119,718	105,261	(14,458)	210,521	90,803	43%
	7300 - School Administration									
100-4000-7300-110	Aministrators	8,376	8,376	(0)	61,336	50,255	(11,081)	100,510	39,174	39%
435-4000-7300-110	Aministrators	-	698	698	-	4,188	4,188	8,375	8,375	100%
100-4000-7300-160	Administrative Assisstants	6,891	6,447	(444)	50,515	38,680	(11,835)	77,360	26,845	35%
435-4000-7300-160	Administrative Assisstants	-	463	463	-	2,778	2,778	5,556	5,556	100%
100-4000-7300-210	Retirement	-	63	63	61	379	318	758	697	92%
100-4000-7300-220	Social Security	1,149	1,134	(15)	8,449	6,804	(1,645)	13,607	5,158	38%
100-4000-7300-230	Group Insurance	3,600	1,882	(1,718)	12,621	11,292	(1,329)	22,584	9,963	44%
100-4000-7300-240	Workers Compensation	162	83	(79)	162	498	336	996	834	84%
100-4000-7300-250	Unemployment Compensation	-	23	23	2	140	138	280	278	99%
435-4000-7300-250	Unemployment Compensation	-	-	-	-	-	-	-	-	-
100-4000-7300-330	Travel Conferences Workshops	-	112	112	350	673	323	1,345	995	74%

		Current	Current	Year to Date	Year to Date	Year to Date	Annual	Balance	%	
		Month	Month	Rev & Exp	Rev & Exp	Variations	Budget	Remaining	Remaining	
		Rev & Exp	Budget			Favorable /				
						(Unfavorable)				
100-4000-7300-370	School Admin Postage	26	236	210	607	1,416	809	2,831	2,224	79%
100-4000-7300-390	School Admin Advertising	540	324	(216)	4,173	1,944	(2,229)	3,887	(286)	-7%
100-4000-7300-510	Office Expense	525	1,290	764	6,881	7,738	857	15,475	8,594	56%
435-4000-7301-510	Office Expense	-	428	428	-	2,567	2,567	5,134	5,134	100%
100-4000-7300-641	Capitalized Furniture Fixtures and Equipment	-	-	-	2,398	-	(2,398)	-	(2,398)	-
100-4000-7300-642	Non Cap Furniture Fixtures and Equipment	-	286	286	1,777	1,717	(60)	3,434	1,657	48%
100-4000-7300-643	Capitalized Computer Hardware	-	179	179	1,256	1,076	(180)	2,152	896	42%
100-4000-7300-644	Noncapitalized Computer Hardware	-	-	-	371	-	(371)	-	(371)	-
	Total 7300 - School Administration	21,270	22,024	754	150,958	132,142	(18,816)	264,284	113,326	43%
	7400 - Facilities Aquisition									
100-4000-7400-390	Other Purchased Services	-	68	68	-	408	408	816	816	100%
100-4000-7400-630	Facility Cost	-	285	285	-	1,709	1,709	3,417	3,417	100%
435-4000-7400-641	Capitalized Furniture and Equipment	-	745	745	-	4,468	4,468	8,935	8,935	100%
	Total 7400 - Facilities Aquisition	-	1,097	1,097	-	6,584	6,584	13,168	13,168	100%
	7500 - Fiscal Services									
100-4000-7500-310	Contract Controller Service	3,515	2,922	(593)	18,312	17,534	(779)	35,067	16,755	48%
100-4000-7500-311	Payroll Service	889	772	(118)	4,606	4,631	25	9,261	4,655	50%
	Total 7500 - Fiscal Services	4,405	3,694	(711)	22,918	22,164	(754)	44,328	21,410	48%
	7800 - Pupil Transportation Services									
100-4000-7800-160	Bus Driver	5,000	5,460	460	28,372	32,760	4,388	65,520	37,148	57%
435-4000-7800-160	Bus Driver	-	-	-	-	-	-	-	-	-
100-4000-7800-210	Retirement	-	-	-	-	-	-	-	-	-
100-4000-7800-220	Social Security	370	418	47	2,115	2,506	391	5,012	2,897	58%
100-4000-7800-230	Group Insurance	2,001	1,048	(953)	6,996	6,290	(706)	12,580	5,584	44%
100-4000-7800-240	Workers Compensation	54	31	(23)	54	184	129	367	313	85%
100-4000-7800-250	Unemployment Compensation	-	12	12	-	70	70	140	140	100%
100-4000-7800-310	Transportation - Contracted Services	-	1,500	1,500	3,908	9,000	5,093	18,000	14,093	78%
100-4000-7800-320	Transportation - Insurance	-	1,666	1,666	-	9,996	9,996	19,992	19,992	100%
100-4000-7800-350	Repairs	323	1,394	1,070	10,781	8,361	(2,420)	16,722	5,941	36%
100-4000-7800-351	Inspections	100	376	276	600	2,258	1,658	4,515	3,915	87%
100-4000-7800-460	Fuel	2,469	1,813	(656)	11,694	10,877	(817)	21,753	10,059	46%
100-4000-7800-640	Equipment	-	-	-	-	-	-	-	-	-
100-4000-7800-651	Buses	-	-	-	-	-	-	-	-	-
360-4000-7800-651	Buses	-	-	-	-	-	-	-	-	-
100-4000-7800-730	Transportation Expense	-	155	155	174	929	755	1,857	1,683	91%
	Total 7800 - Pupil Transportation Services	10,317	13,872	3,554	64,693	83,229	18,536	166,458	101,765	61%
	7900 - Operation of Plant									
100-4000-7900-310	Contracted Security Services	6,793	4,834	(1,958)	33,963	29,007	(4,957)	58,013	24,050	41%
100-4000-7900-320	Insurance	1,666	356	(1,311)	4,558	2,135	(2,423)	4,269	(289)	-7%
360-4000-7900-320	Insurance	-	628	628	5,440	3,767	(1,674)	7,533	2,093	28%

		Current	Current	Current	Year to Date	Year to Date	Year to Date	Annual	Balance	%
		Month	Month	Variations	Rev & Exp	Budget	Variations	Budget	Remaining	Remaining
		Rev & Exp	Budget	Favorable /			Favorable /			
				(Unfavorable)			(Unfavorable)			
100-4000-7900-351	Contract Custodial Services	1,045	1,207	162	8,214	7,245	(970)	14,489	6,275	43%
100-4000-7900-360	Facility Lease	-	-	-	-	-	-	-	-	-
360-4000-7900-360	Facility Lease	4,690	4,667	(23)	28,001	28,001	(0)	56,002	28,001	50%
100-4000-7900-370	Communications	-	-	-	110	-	(110)	-	(110)	-
100-4000-7900-379	Communications	656	630	(26)	3,159	3,780	621	7,560	4,401	58%
100-4000-7900-380	Water Sewer Garbage Collection	184	150	(34)	1,306	900	(406)	1,800	494	27%
100-4000-7900-390	Other Contracted Building Services	-	417	417	-	2,500	2,500	5,000	5,000	100%
100-4000-7900-430	Electricity	566	450	(116)	3,165	2,700	(465)	5,400	2,235	41%
100-4000-7900-510	Custodial Supplies	-	241	241	840	1,445	604	2,889	2,049	71%
435-4000-7901-510	Custodial Supplies	-	854	854	-	5,126	5,126	10,251	10,251	100%
435-4000-7911-510	Custodial Supplies	1,348	-	(1,348)	1,348	-	(1,348)	-	(1,348)	-
100-4000-7900-640	Capitalized Equipment	-	-	-	-	-	-	-	-	-
	Total 7900 - Operation of Plant	16,947	14,434	(2,513)	90,104	86,603	(3,501)	173,206	83,102	48%
	8100 - Maintenance of Plant									
100-4000-8100-350	Repairs and Maintenance	258	-	(258)	258	-	(258)	-	(258)	-
360-4000-8100-350	Repairs and Maintenance	-	328	328	7,130	1,969	(5,161)	3,938	(3,192)	-81%
	Total 8100 - Maintenance of Plant	258	328	70	7,388	1,969	(5,419)	3,938	(3,450)	-88%
	9100 - Community Services									
100-4000-9100-705	Donation	-	85	85	-	510	510	1,020	1,020	100%
	Total 9100 - Community Services	-	85	85	-	510	510	1,020	1,020	100%
	9200 - Debt Service									
100-4000-9200-710	Principal	2,348	2,348	0	14,086	14,086	0	28,172	14,086	50%
100-4000-9200-720	Interest	1	-	(1)	403	-	(403)	-	(403)	-
	Total 9200 - Debt Service	2,348	2,348	(0)	14,489	14,086	(403)	28,172	13,683	49%
	Total Expenses	144,210	137,110	(7,100)	815,028	822,659	7,631	1,645,318	830,290	50%
	Excess (Deficiency) Revenues Over Expenses	40,219	(8,275)	48,494	(5,627)	(49,647)	44,020	(99,294)		

DJB Technical Academy, Inc.
Projected Operating Results and Expected Budget Variances
Month and Year-to-Date Ending December 31, 2021

		Enrollment					
		221.5	180	41.5			
		Total Projected	Annual Budget	Variance	Jul - Dec YTD	Jan - Jun Projected	Total Projected
Revenues							
100-3300-0000-000	FEFP - Lee County School District	1,601,920	1,272,850	329,070	715,145	886,776	1,601,920
432-3240-0000-000	Title IV	1,212	-	1,212	1,212	-	1,212
435-3200-0001-000	ESSER I	3,000	178,709	(175,709)	8,794	(5,794)	3,000
435-3200-0011-000	ESSER II - Lump Sum	126,884	-	126,884	-	126,884	126,884
435-3200-0012-000	ESSER II - Nonenrollment Assistance	7,148	-	7,148	-	7,148	7,148
435-3200-0013-000	ESSER II - Academic Acceleration	35,742	-	35,742	-	35,742	35,742
435-3200-0014-000	ESSER II - Technology Assistance	8,936	-	8,936	-	8,936	8,936
100-3334-0000-000	Florida Teacher's Lead Program	1,326	1,289	37	1,326	-	1,326
100-3473-0000-000	Misc Local Revenue	19,535	-	19,535	19,535	-	19,535
360-3397-0000-000	Charter School Capital Outlay	105,463	90,000	15,463	56,427	49,036	105,463
100-3480-0000-000	The Benevity Community Impact	2,088	2,171	(83)	2,088	-	2,088
100-3494-0000-000	Snack Cart	7,616	1,005	6,611	4,874	2,743	7,616
100-3497-0000-000	Recovery of Prior Year Expense	68,673	-	68,673	-	68,673	68,673
Total Revenue		1,989,544	1,546,024	443,520	809,401	1,180,144	1,989,544
Expenses							
5100 - Instruction							
100-4000-5100-120	Classroom Teachers	235,692	234,324	(1,368)	120,345	115,347	235,692
435-4000-5101-120	Classroom Teachers	-	74,452	74,452	-	-	-
100-4000-5100-140	Long Term Substitute	0	-	(0)	5,625	(5,625)	0
435-4000-5111-140	Math & Reading Tutor - LS	21,859	-	(21,859)	-	21,859	21,859
435-4000-5113-140	Math & Reading Tutor - Academic Accel	35,742	-	(35,742)	-	35,742	35,742
100-4000-5100-210	Retirement	1,923	950	(973)	920	1,003	1,923
100-4000-5100-220	Social Security	22,411	17,926	(4,485)	9,611	12,800	22,411
100-4000-5100-230	Group Insurance	43,018	45,667	2,649	19,455	23,563	43,018
100-4000-5100-240	Workers Compensation	1,312	1,312	-	270	1,042	1,312
100-4000-5100-250	Unemployment Compensation	350	350	-	27	323	350
100-4000-5100-320	Student Insurance	1,764	1,735	(29)	882	882	1,764
100-4000-5100-330	Travel and Workshops	1,286	1,286	-	-	1,286	1,286
100-4000-5100-365	Annual Software License	1,549	2,962	1,413	5,486	(3,937)	1,549
435-4000-5100-365	Software License	-	17,891	17,891	-	-	-
435-4000-5111-369	Technology-Related Rent, Lic & Fees - Lump Sum	25,344	-	(25,344)	-	25,344	25,344
432-4000-5100-369	Technology-Related Rent, Lic & Fees - Lump Sum	1,212	-	(1,212)	1,212	-	1,212
100-4000-5100-390	Technology-Related Rent, Licenses & Fees	2,218	2,218	-	875	1,343	2,218
100-4000-5100-510	Instructional Materials	13,116	9,291	(3,825)	8,471	4,646	13,116

		Total Projected	Annual Budget	Variance	Jul - Dec YTD	Jan - Jun Projected	Total Projected
435-4000-5111-510	Instructional Materials	5,117	1,598	(3,519)	-	5,117	5,117
100-4000-5100-511	Student Snacks	5,378	1,005	(4,373)	2,311	3,066	5,378
100-4000-5100-520	Textbooks	958	958	-	-	958	958
435-4000-5100-641	Capitalized Furniture Fixtures and Equipment	-	5,000	5,000	4,995	(4,995)	-
435-4000-5111-641	Capitalized Furniture Fixtures and Equipment	5,000	-	(5,000)	-	5,000	5,000
100-4000-5100-642	Noncapitalized Furniture Fixtures and Equipment	10,000	2,133	(7,867)	477	9,523	10,000
435-4000-5101-642	Noncapitalized Furniture Fixtures and Equipment	-	2,600	2,600	-	-	-
100-4000-5100-643	Capitalized Computer Hardware	4,973	4,973	-	2,760	2,213	4,973
435-4000-5111-643	Capitalized Computer Hardware - Lump Sum	2,600	-	(2,600)	-	2,600	2,600
100-4000-5100-644	Noncapitalized Computer Hardware	3,697	1,795	(1,902)	1,246	2,452	3,697
435-4000-5101-644	Noncapitalized Computer Hardware	-	25,883	25,883	2,452	(2,452)	-
435-4000-5111-644	Noncap Computer Hardware - Lump Sum	16,947	-	(16,947)	-	16,947	16,947
435-4000-5114-644	Noncap Computer Hardware - Technology Assist	8,936	-	(8,936)	-	8,936	8,936
435-4000-5101-690	Capitalized Computer Software	-	1,808	1,808	-	-	-
100-4000-5100-730	Dues and Fees	241	352	111	241	-	241
435-4000-5101-730	Dues and Fees	-	672	672	-	-	-
	Total 5100 Instruction	472,644	459,141	(13,503)	187,661	284,983	472,644
	5200 - Exceptional Instruction						
100-4000-5200-120	ESE Teachers	56,217	52,200	(4,017)	25,982	30,235	56,217
435-4000-5200-120	ESE Teachers	-	2,000	2,000	-	-	-
100-4000-5200-220	Social Security	4,301	3,993	(308)	1,988	2,313	4,301
100-4000-5200-230	Group Insurance	14,774	14,331	(443)	7,965	6,809	14,774
100-4000-5200-240	Workers Compensation	292	292	-	108	184	292
100-4000-5200-250	Unemployment Compensation	140	140	-	-	140	140
100-4000-5200-310	ESE Contracted Services	5,044	1,617	(3,427)	4,288	756	5,044
	Total 5200 Exceptional Instruction	80,768	74,573	(6,195)	40,330	40,437	80,768
	5300 - Career Education						
100-4000-5300-120	Career Education Teacher	40,856	41,600	744	20,768	20,088	40,856
100-4000-5300-220	Social Security	3,125	3,182	57	1,589	1,537	3,125
100-4000-5300-230	Group Insurance	83	83	-	43	40	83
100-4000-5300-240	Workers Compensation	233	233	-	54	179	233
100-4000-5300-250	Unemployment Compensation	70	70	-	-	70	70
	Total 5300 Career Education	44,367	45,168	801	22,454	21,914	44,367

	Total Projected	Annual Budget	Variance	Jul - Dec YTD	Jan - Jun Projected	Total Projected	
6120 - Student Personnel Services							
100-4000-6120-130	Guidance Services	67,682	64,045	(3,637)	48,732	18,950	67,682
435-4000-6120-130	Guidance Services	-	4,670	4,670	-	-	-
100-4000-6120-210	Retirement	12	320	308	12	-	12
100-4000-6120-220	Social Security	5,051	4,899	(152)	3,601	1,450	5,051
100-4000-6120-230	Group Insurance	10,731	10,023	(708)	5,684	5,047	10,731
100-4000-6120-240	Workers Compensation	359	359	-	54	305	359
100-4000-6120-250	Unemployment Compensation	70	70	-	-	70	70
100-4000-6130-310	Contracted Services	5,600	3,530	(2,070)	-	5,600	5,600
Total 6120 - Student Personnel Services		89,504	87,916	(1,588)	58,083	31,421	89,504
6400 - Instructional Staff Training Services							
100-4000-6400-310	Staff Development	4,361	4,361	-	-	4,361	4,361
Total 6400 - Instructional Staff Training Services		4,361	4,361	-	-	4,361	4,361
6500 - Instructional-Related Technology							
100-4000-6500-130	Technology Specialist	52,751	46,612	(6,139)	29,445	23,306	52,751
435-4000-6500-130	Technology Specialist	-	3,884	3,884	-	-	-
100-4000-6500-220	Social Security	4,020	3,566	(454)	2,237	1,783	4,020
100-4000-6500-230	Group Insurance	8,374	8,041	(333)	4,496	3,878	8,374
100-4000-6500-240	Workers Compensation	261	261	-	54	207	261
100-4000-6500-250	Unemployment Compensation	70	70	-	-	70	70
100-4000-6500-310	Technology Support & Service	1,020	1,020	-	-	1,020	1,020
100-4000-6500-365	Software License	2,550	2,550	-	-	2,550	2,550
100-4000-6500-510	Supplies	1,530	1,530	-	-	1,530	1,530
100-4000-6500-642	Noncapitalized Furniture and Equipment	1,530	1,530	-	-	1,530	1,530
Total 6500 - Instructional-Related Technology		72,106	69,064	(3,042)	36,231	35,874	72,106
7100 - Board Administration							
100-4000-7100-310	Legal and Audit Expense	14,601	14,601	-	9,225	5,376	14,601
100-4000-7100-315	Contracted Consultants	123,785	127,285	3,500	73,770	50,015	123,785
100-4000-7100-730	Dues and Fees	4,728	4,728	-	965	3,763	4,728
100-4000-7100-790	District Admin Fee	78,418	63,643	(14,775)	35,757	42,661	78,418
100-4000-7100-795	Bank Charges	264	264	-	-	264	264
Total 7100 - Board Administration		221,796	210,521	(11,275)	119,718	102,078	221,796

	Total Projected	Annual Budget	Variance	Jul - Dec YTD	Jan - Jun Projected	Total Projected	
7300 - School Administration							
100-4000-7300-110	Administrators	133,126	100,510	(32,616)	61,336	71,790	133,126
435-4000-7300-110	Administrators	-	8,375	8,375	-	-	-
100-4000-7300-160	Administrative Assistants	80,649	77,360	(3,289)	50,515	30,133	80,649
435-4000-7301-160	Administrative Assistants - ICP Grant	3,000	5,556	2,556	-	3,000	3,000
435-4000-7311-160	Attendance Clerk - Lump Sum	3,787	-	(3,787)	-	3,787	3,787
435-4000-7312-160	Attendance Clerk - Nonenrollment Assist	7,148	-	(7,148)	-	7,148	7,148
100-4000-7300-210	Retirement	61	758	697	61	-	61
100-4000-7300-220	Social Security	16,246	13,607	(2,639)	8,449	7,797	16,246
100-4000-7300-230	Group Insurance	23,499	22,584	(915)	12,621	10,878	23,499
100-4000-7300-240	Workers Compensation	996	996	-	162	834	996
100-4000-7300-250	Unemployment Compensation	280	280	-	2	278	280
100-4000-7300-330	Travel Conferences Workshops	1,345	1,345	-	350	995	1,345
100-4000-7300-370	School Admin Postage	2,831	2,831	-	607	2,224	2,831
100-4000-7300-390	School Admin Advertising	4,200	3,887	(313)	4,173	27	4,200
100-4000-7300-510	Office Expense	15,475	15,475	-	6,881	8,594	15,475
100-4000-7300-641	Capitalized Furniture Fixtures and Equipment	2,398	-	(2,398)	2,398	-	2,398
435-4000-7300-641	Capitalized Furniture Fixtures and Equipment	-	5,134	5,134	-	-	-
100-4000-7300-642	Noncapitalized Furniture Fixtures and Equipment	3,434	3,434	-	1,777	1,657	3,434
435-4000-7311-642	Cap Furn Fix and Equip - Lump Sum	6,383	-	(6,383)	-	6,383	6,383
100-4000-7300-643	Capitalized Computer Hardware	2,152	2,152	-	1,256	896	2,152
100-4000-7300-644	Noncapitalized Computer Hardware	371	-	(371)	371	-	371
Total 7300 - School Administration		307,380	264,284	(43,096)	150,958	156,422	307,380
7400 - Facilities Acquisition							
100-4000-7400-390	Other Purchased Services	816	816	-	-	816	816
100-4000-7400-630	Facility Cost	3,417	3,417	-	-	3,417	3,417
435-4000-7401-641	Capitalized Furniture and Equipment	-	8,935	8,935	-	-	-
Total 7400 - Facilities Acquisition		4,233	13,168	8,935	-	4,233	4,233
100-4000-7500-310	Contract Controller Service	44,182	35,067	(9,115)	18,312	25,869	44,182
100-4000-7500-311	Payroll Service	9,261	9,261	-	4,606	4,655	9,261
Total 7500 - Fiscal Services		53,443	44,328	(9,115)	22,918	30,524	53,443

	Total Projected	Annual Budget	Variance	Jul - Dec YTD	Jan - Jun Projected	Total Projected	
7800 - Pupil Transportation Services							
100-4000-7800-160	Bus Driver	58,372	65,520	7,148	28,372	30,000	58,372
100-4000-7800-220	Social Security	4,410	5,012	602	2,115	2,295	4,410
100-4000-7800-230	Group Insurance	12,988	12,580	(408)	6,996	5,992	12,988
100-4000-7800-240	Workers Compensation	367	367	-	54	313	367
100-4000-7800-250	Unemployment Compensation	140	140	-	-	140	140
100-4000-7800-310	Transportation - Contracted Services	18,000	18,000	-	3,908	14,093	18,000
100-4000-7800-320	Transportation - Insurance	4,875	19,992	15,117	-	4,875	4,875
100-4000-7800-350	Repairs	16,722	16,722	-	10,781	5,941	16,722
100-4000-7800-351	Inspections	1,800	4,515	2,715	600	1,200	1,800
100-4000-7800-460	Fuel	25,543	21,753	(3,790)	11,694	13,849	25,543
360-4000-7800-651	Buses	13,000	-	(13,000)	-	13,000	13,000
100-4000-7800-730	Transportation Expense	1,857	1,857	-	174	1,683	1,857
Total 7800 - Pupil Transportation Services		158,074	166,458	8,384	64,693	93,381	158,074
7900 - Operation of Plant							
100-4000-7900-310	Contracted Security Services	67,926	58,013	(9,913)	33,963	33,963	67,926
100-4000-7900-320	Insurance	9,680	4,269	(5,411)	4,558	5,123	9,680
360-4000-7900-320	Insurance	5,440	7,533	2,093	5,440	-	5,440
100-4000-7900-351	Contract Custodial Services	14,953	14,489	(464)	8,214	6,738	14,953
360-4000-7900-360	Facility Lease	56,139	56,002	(137)	28,001	28,138	56,139
100-4000-7900-370	Communications	110	-	(110)	110	-	110
100-4000-7900-379	Telephone Services	7,560	7,560	-	3,159	4,401	7,560
100-4000-7900-380	Water Sewer Garbage Collection	2,136	1,800	(336)	1,306	831	2,136
100-4000-7900-390	Other Contracted Building Services	5,000	5,000	-	-	5,000	5,000
100-4000-7900-430	Electricity	6,564	5,400	(1,164)	3,165	3,398	6,564
100-4000-7900-510	Custodial Supplies	2,889	2,889	-	840	2,049	2,889
435-4000-7901-510	Custodial Supplies	-	10,251	10,251	-	-	-
435-4000-7911-510	Custodial Supplies - Lump Sum	20,502	-	(20,502)	1,348	19,155	20,502
435-4000-7911-641	Cap Furn Fix Equip - Lump Sum	19,346	-	-	-	19,346	19,346
Total 7900 - Operation of Plant		218,245	173,206	(25,693)	90,104	128,141	218,245
8100 - Maintenance of Plant							
100-4000-8100-350	Repairs and Maintenance	-	-	-	258	(258)	-
360-4000-8100-350	Repairs and Maintenance	9,099	3,938	(5,161)	7,130	1,969	9,099
Total 8100 - Maintenance of Plant		9,099	3,938	(5,161)	7,388	1,711	9,099

	Total Projected	Annual Budget	Variance	Jul - Dec YTD	Jan - Jun Projected	Total Projected
9100 - Community Services						
100-4000-9100-705 Donation	1,020	1,020	-	-	1,020	1,020
Total 9100 - Community Services	1,020	1,020	-	-	1,020	1,020
9200 - Debt Service						
100-4000-9200-710 Principal	28,172	28,172	-	14,086	14,086	28,172
100-4000-9200-720 Interest	403	-	(403)	403	-	403
Total 9200 - Debt Service	28,575	28,172	(403)	14,489	14,086	28,575
Total Expenses	1,765,616	1,645,318	(100,951)	815,028	950,588	1,765,616
Excess (Deficiency) Revenues Over Expenses	223,928	(99,294)	323,222	(5,627)	229,556	223,928
Fund Balance, Beginning	278,171	278,171	-	278,171	272,544	278,171
Fund Balance, Ending	502,099	178,877	323,222	272,544	502,099	502,099



Donna J. Beasley Mission Statement

To support students in achieving a high school diploma and prepare them for college and career success through an individually-paced, technology-based, flexibly-scheduled program.

Minutes

MEETING OF THE BOARD OF DIRECTORS: Wednesday, July 13, 2022, at 4:00 PM at school:

1. Roll Call: All present: Mark Stichter, Walter McDonald, Robert Hurst, Mike Welch
Also present: Principal, Dr. Joseph Torregrosso, Consultants Ron and Toni Renna, School Counselor, Lorena Peters, and school secretary, Pat Lambert
2. Review of Public Notice- A notice was posted on the school's web site.
3. Public Comments: None.
4. Approval of the minutes from the February 22, 2022, meeting. Approved 4-0
5. Reports:

- a. Enrollment 112 summer school. 180 Beginning count for new school year

Site report: We received an email from Marsha E. Shoemaker, Clerk of Session, First Presbyterian Church of Lehigh Acres stating that they no longer wish to sell us the land. Joe and Ron have been working with the Rise Church next to our current location. They are interested in working with us to build our school on their land. More to come.

- b. Financials:

- i. review and approve financials reviewed and approved. Copy attached.
- ii. 2022-23 budget approval (includes raises and new positions) Approved for 200 students. Budget to be adjusted when we have the October count. Copy attached.

6. New/Old items:

- a. Fundraising by board: It was suggested that the board consider hiring a professional to help us get serious about this. Mike has someone that he will speak with to see if they can get with us at the next board meeting to discuss.
- b. Attendance policy: Joe will send an email to the board with the revised attendance policy. The discussion focused on the importance of making sure we had procedures in place when student don't show up for school. These procedures would protect the school in case something bad happened to (or by) a student that was supposed to be at school. Until the board can officially meet to approve the new plan, we will continue following the existing plan that is in place.
- c. Mental Health Plan: Sent to board for review. Approved. There was a detailed discussion on the importance of staff training before and during the school year. There

are plans to have staff training on mental health before school starts. It was also voted on and approved to have other training such as sexual harassment. Mike has sent Joe a program that he recommends we use for training. Board approved Joe to set up sexual harassment training.

- d. School policy and procedures manual review and approval: Approved to have our attorney update it and get it back to us. Approved in the budget for payment.
- e. Rental agreement with School Board for bus. Agreed to sign new contract but try NOT to use if possible. Joe will get copy of contract from the school board and sign it for the school.
- f. Principals' evaluation: Ron expressed his concern about doing the evaluation. He presented a proposal from a company that would do the evaluations for \$30,000 a year. The board decided to continue having Ron do the evaluations.
- g. School grade/Capital Outlay funding over \$100,000.00: The school received an "I" (incomplete) for testing. The "I" will be changed to a grade (unacceptable) once the appeals process is complete. Joe is in the process of working with the school attorney to put together our appeal. The main reason we received the "I" is that we only tested 53% of our students. We are required to test at least 80%. It was suggested that Joe speak with the other at-risk charter school principals to see what they are doing as they were able to meet the 80% required. Joe said that he would have Lorena speak with the other school representatives to find out.

7. Board Member Matters:

- a. Fingerprinting: Walter not yet. Joe to work with him to help him get it done.
- b. Training: emails were sent to all board members reminding them of their training.
- c. Resignation: Walter will be resigning from the board in the near future. He was given the option to take an indefinite leave of absence in lieu of resigning.

Set next board meeting: It was decided to meet every three months on the third Thursday of the month. Next meeting October 20th place TBD. January 19, 2023 and April 20, 2023.

8. Adjournment:



Donna J. Beasley Mission Statement

To support students in achieving a high school diploma and prepare them for college and career success through an individually-paced, technology-based, flexibly-scheduled program.

Minutes

SPECIAL MEETING OF THE BOARD OF DIRECTORS: Wednesday, September 21, 2022, at 4:00 PM at school:

The meeting was called to order by the board president, Mark Stichter at 4:10 PM. The board president welcomed everyone to the meeting and asked that we try and limit our discussion so that we would be able to get through all the items on the agenda.

Roll Call: All present: Mark Stichter, Walter McDonald, Robert Hurst, Mike Welch
Also present: Principal, Dr. Joseph Torregrasso, Consultants Ron and Toni Renna, and School Counselor, Lorena Peters

Review of Public Notice- A notice was posted on the school's web site.

As this was a special meeting of the board to discuss the vision and direction of the school for the next 8-10 years, we did not have a regular agenda. The following items were discussed:

1. Modifying the leadership of the school. Having a Headmaster or President and a school principal at the same time. The idea being present is that we should add a new position to the school of Headmaster or President. To further clarify the idea:

The principal is immediately responsible to the Board of Directors for all academic, personnel, staff, students, and parents matters of the school according to the policies and procedures established by it. The headmaster is immediately responsible to the Board of Directors and faithfully promotes the school's distinct character and classical philosophy of education among the community and acts as the "Face" of the school.

Principal:

The principal serves as the chief administrative officer for all operations of the school related to the academics. He/She is charged with the responsibility for assisting the Board in developing workable and effective policies and for implementing the policies ultimately set by the Board. The principal also leads in the maintenance of good relations with the school families, and personnel.

Headmaster:

Development: In general, the headmaster is responsible for leading and maintaining good public relations with the various constituents and businesses with whom the school comes in contact. The headmaster oversees programs in the areas of student recruitment, publicity, fund raising, database management, and organizational management.

The discussion began with our principal, Dr. Torregrasso describing our current student population. He talked about the high percentage of Hispanic and African American students. He said that he could not support the idea of having a Headmaster at the school as it might be considered by some as a racist term. The response was that the term would be President as that could not be considered racist.

Mr. Welch explained that this is done in other schools throughout the United States. He explained that the principal would continue running the school, but this additional person would be in charge of running the school and become the "Face of the School" for the public.

Different board members began asking Mr. Welch questions to understand more about the position. One question was about pay. Mr. Welch explained that it would be a paid position and that person would work directly with the board. There were a few more questions and concerns.

Then Mr. Welch stood up and stated that he was resigning from the board. He stated that it was obvious that he had a different vision of where the school should be going than the rest of the board members. Mr. Welch proceeded to walk out of the meeting.

Everyone was in shock and did not expect that to happen. There was some discussion of what just happened and why, but no one really understood it.

The consultation continued and after about 10 minutes the consensus was that it was a good idea to possibly implement in the future. The board felt that at this time we need to concentrate our efforts on finding a location to build a new school. It was decided that this idea would remain on the agenda for a future meeting once we had a new school in place.

The board directed Dr. Torregrasso to send an email to Dr. Schroll, Mrs. Morgan, and Dr. Bernier letting them know that Mr. Welch had resigned from the board.

2. Academics: continue online/teacher assisted classes or go to the traditional model of direct teaching? Discussion and vote.

The reason this item was on the agenda was because Mr. Welch felt that we needed to reevaluate the current academic system of on-line learning and discuss changing to a traditional educational system that is used in public schools.

Mr. Welch had expressed to the board and staff at other meetings that COVID has demonstrated that on-line learning is not successful. It was explained to the board that we are using a blended learning system that incorporates on-line work with direct instruction from the classroom teacher. That way the student is able to get one-on-one assistance from a teacher as they progress through the on-line class.

Dr. Torregrasso presented to the board the following facts:

1. We have 195 seniors
2. After reviewing their files only about 47 have the possibility to graduate.
 - a. Lack of credits
 - b. Poor GPA
 - c. Unable to pass state test.
3. Of the 47 possible graduates we would likely end up with 20-25 that get a high school diploma and maybe another 10 that get a certificate of completion.
4. 19% of our students are ESOL he stated that most schools have 10%.
5. We also have a high number of ESE students.

The board decided not to change the curriculum at this time.

3. Attendance: At our last board meeting the board directed Dr. Torregrasso to present the updated attendance policy for board review and approval. That policy is attached to this document. The board voted to approve the attendance policy.

4. Evaluation: see attachment for evaluation plan for the 2022-23 school year. The board was sent an evaluation plan for evaluating the principal before the meeting. It was requested that we wait until next board meeting to approve the plan. Mr. Renna and the school's leadership team is still working on updating and changing some items in this plan. The decisions was to wait until next meeting for review.

5. Out of Field waivers were presented to the board for their approval. The board approved Mr. Renna to sign off on these waivers.

6. Dr. Torregrasso asked that we increase the hours of our two part time office staff from 20 hours a week to 30 hours. The reason was that our enrollment is at over 280 students. In order to be in compliance with our attendance policy a lot has to be done to make calls and keep records of attendance. The financial impact was discussed. The amount was minimal. The board voted to approve the increased hours.

Adjournment: 5:45 PM

Next regular board meeting at the school at 4:00 PM on Thursday October 20th.



Donna J. Beasley Mission Statement

To support students in achieving a high school diploma and prepare them for college and career success through an individually-paced, technology-based, flexibly-scheduled program.

Minutes

MEETING OF THE BOARD OF DIRECTORS: Tuesday, November 8, 2022, at 4:00 PM at school:

Meeting was called to order at 4:08 by board chairman Mr. Stichter.

1. Roll Call: Mark Stichter, Walter McDonald, Robert Hurst
 - a. All present
 - b. Also in attendance: all teachers and staff from the school, Ms. Peters, school guidance counselor, Dr. Torregrasso, school principal, Ronald and Toni Renna, school consultants, Dr. Schroll, Lee County School Board representative, and Ms. Cannady, Lee County School Board representative.
2. Welcome visitors. Mr. Stichter welcomed Dr. Schroll and Ms. Cannady from the school district to the meeting.
3. Introduce new parent liaison Mrs. Padron. Mr. Stichter welcomed Mrs. Padron to the meeting. She told the board that she had two sons graduate from the school and now her third son is attending the school. She assured the board that she would be active in working with the board and the school.
4. Review of Public Notice- A notice was posted on the school's web site.
5. Public Comments: None.
6. Approval of the minutes from the Special Meeting on September 21, 2022. Mr. Stichter read the minutes from the last board meeting. Minutes approved 3-0.
7. Approval of new board members: Pastor Jhon Freddy Correa, and possible: Jasmine (last name not known). Pastor Correa was not able to attend the meeting. The board was presented with his bio. It was decided that we would wait to place him on the board until we are able to meet with him in person. He is to be invited to our next meeting in February. The other expected candidate for the board has not responded to our request, so at this time we will remove her for consideration. It was suggested that Ms. Padron be a board member. After some discussion, it was decided that she should attend a few board meetings before being added to the board.
8. Email and letter: Email from Dr. Schroll and our letter in reply. The board members have seen and reviewed these documents. The purpose of them being on the agenda was to officially acknowledge them and approve the letter at this meeting. Approved 3-0

9. Reports:

- a. Enrollment: Information presented: Estimated 180 students. Based on the Lee County website for DJB: As of 2nd FEFP (Florida Education Finance Program) 22 day count 251. Should be based on actual attendance before hurricane 203. This number has not been confirmed by the district. It was mentioned by Ms. Cannady that they also did a count and they came up with 197 students. The board will wait until the final FTFE documents are posted on the Lee County website to report the final numbers to the board.
- b. School grade report on incomplete grade and what is being done.
 - i. Dr. Torregrasso reported that it was his fault that the school received an “I” grade this time. He said he was trying to get the students in for testing. He realizes now that he should have withdrawn those students that were not attending. Mr. Renna reported that unfortunately, the appeal forms were not complete, therefore the state sent an email stating that the “I” grade would stand due to the fact that all the information requested in the form was not provided.
 - ii. Dr. Torregrasso has set up a plan with the leadership team and all staff to make sure that this does not happen again. He has met with the principals of two other similar charter schools and is waiting to meet with two more. They shared how they handle testing and made it clear that students must be withdrawn if they are not showing up for testing.
 - iii. We are also implementing incentives for students to come in and get tested. We are copying what the other charter schools do: provide gift certificates to McDonalds for students who come in and take the test.
 - iv. We provide special transportation so that all students that are required to be tested can get to school for the test.
- c. School Improvement plan (SIP): Dr. Torregrasso presented the SIP to the board. It was decided to table the review and approval of this document until the next meeting when they have had time to review it.
- d. Site report: Our realtor continues to send us possible sites. We are working with both this church and the one next door to lease the land (99 years with 2-3 renewals) so that we can put our modular building on the site. Mr. Renna presented an up to date report on meeting with realtors, business representatives in the area, the church board next door, and the church representatives of the property we currently lease. The board directed him to really focus on trying to get the site where we are located now.
- e. Financials:
 - i. review and approve financials for September approved 3-0

- ii. Revised 2022-23 budget approval (no capital outlay funding) Approved 3-0
- iii. Audit: members of the board were given hard copies of the audit. They had received electronic copies last month for their review. The board voted 3-0 to accept the audit.

10. New/Old items:

- a. Attendance policy: Mr. Renna and Dr. Torregrasso reported that late last night and today we have received over 50 pages of documents from our attorney regarding our policy. They requested that they be allowed to review these documents and present a new policy to the board at the next board meeting. They will send the board electronic copies as they develop them. However, the approval will have to take place at an actual meeting. Approved 3-0
- b. School policy and procedures manual review and approval: We asked our attorney to review our 250-page policy and procedure manual that we have used for the past eight years. We felt it needed to be updated. The board approved \$7,500 in the budget for this expense. Unfortunately, our attorney has not finished this yet. I spoke with a member of their team and expressed my concern on their progress. I was told that they would be getting back to me this week. Mr. Renna assured the board that he spoke with the attorney and was promised that this will be finished in the next month or so. Electronic copies will be sent to all board members once we have them.
- c. School bus: Mr. Renna reported that the bus situation has been a nightmare. We are spending over \$175,000 a year on busing. Buses break down! We are putting twice the number of miles on our buses as any other school bus in Lee County. Therefore, they keep breaking down. When we have to rent a bus from the district the cost is exorbitant. He is investigating leasing or purchasing a NEW school bus. He will be sending the board details over the next few months and would like to keep this on the agenda for the next board meeting.
- d. Principals' evaluation: tabled until next meeting.

11. Board Member Matters: update on

- a. Fingerprinting: Dr. Torregrasso will work with Mr. McDonald to make sure his fingerprinting is up to date.
- b. Training: all board members are up to date. Ms. Padron should take the training.

12. Set next board meeting: Wednesday, February 15, 2023

13. Adjournment: